

ADVERTISEMENT

Dated – 08/04/2022

No. AHSEC/EST/AO/624/2019/ 2432 : Applications in standard form are invited from eligible candidates who are citizen of India for filling up of the vacant post of **AUDIT OFFICER** [single cadre post – unreserved] in the office of the Assam Higher Secondary Education Council in the Pay Scale of Rs. 22000-97000/- p.m. and Grade Pay of Rs.10300/- p.m. of Pay Band-3 plus other allowances as admissible under Rules.

Age : Minimum 28 years as on 31/03/2022 with relaxation of 3 years to OBC/MOBC & 5 years to SC/ST/PWD candidates as per Govt. rules.

Minimum qualification :

A uniformly good academic career having at least 60% marks (or its equivalent) in Bachelor's Degree in Commerce with Major in Accountancy/Management and Diploma in Computer application with tally/other accounting package.

Experience :

Minimum three years as an Accountant in any Government/ Semi Government / Government Undertakings/Financial Institutions like Banks etc. in public sector/ corporate sector.

Desirable:

Candidate having CA/ICWAI(Inter) will be given preference

Applications for the post must be supported by copies of testimonials/certificates duly attested by competent authority accompanied by a Bank Draft of Rs.300.00 (Rupees three hundred) only (non-refundable) drawn in favour of the Secretary, Assam Higher Secondary Education Council. Application fee in case of OBC/MOBC/SC/ST/PWD candidates is Rs. 200/-.

Candidates in service must apply through proper channel.

Application complete in all respects from intending candidates (including those candidates who submit their applications through proper channel) must reach the undersigned within **25th April, 2022.**

Incomplete applications and applications received after the last date fixed, will be summarily rejected.

Canvassing directly or indirectly will automatically disqualify a candidate.



Secretary

Assam Higher Secondary Education Council
Bamunimaidam, Guwahati-21

Date : 08/04/2022

Memo No. AHSEC/EST/AO/624/2019/ 2432(A)

Copy to..

1. The Chairman, AHSEC for favour of his kind information
2. Notice Board of the Council



Secretary

Assam Higher Secondary Education Council
Bamunimaidam, Guwahati-21